

andrew tolentino

objective

to obtain an entry-level position in a design, marketing, or advertising environment which fosters my web, graphic, video, and marketing skills.

experience

mww group. east rutherford nj. oct 2008 to present.

web development intern

update and maintain website content. post news and press releases. construct html emails and newsletters. participate in team creative sessions. developed template based designs.

hazlet township. hazlet nj. feb 2008 to april 2009.

webmaster

maintained and updated the hazlet township webpage on a daily basis. set up email addresses, web hosting, and private pages for individuals.

fullsix. new york city, ny. june 2007 to aug 2007.

web design intern

coded and aided in graphic and webpage design. created flash, graphic, and html email advertisements for clients. dealt with clients from loreal, redken, biotherm, club med, and matrix international websites.

unbalanced. newark nj. feb 2007 to present.

webmaster/designer

updated the unbalanced clothing line's website and designed upcoming graphics for future clothing.

university centre. newark nj. nov 2006 to present.

leasing agent

generated over \$262,080 in lease sales of apartments. created flyers and promotional posters for upcoming marketing events and specials. served as a liaison between residents and management by organizing residence life activities, conducting tours of property and through general administrative tasks.

atlanticare infoshare. egg harbor township nj. june 2006 to jan 2007.

system support intern

aided in general customer support, helpdesk support, and computer design. updated computer software and set up computers.

education

new jersey institute of technology, newark nj
bachelor of science in information technology
expected dec 2009

skills

proficient: adobe photoshop, adobe dreamweaver, html, css, microsoft office programs
adequate: adobe flash, adobe illustrator, adobe indesign, java, php, mysql
experience with mac and windows operating systems.